

Turning Out Performing Co Dance Team Commitment Letter 2019/2020



BC Discoveries Dance & Theater Arts Co is excited to begin our new season with you! We have a dance team program designed for our dancers who are motivated to bring their dancing to a higher level and share their love of dance & performing with others. We are striving to grow and stretch as dancers, improve our technique, experience performing and giving back to the community. Being a member of the dance team is making a great investment into your dance education and experience, as well as the joy of being part of a team. You can count on your experience and opportunity as a BC Discoveries TOPC Team member to be one of positive ongoing growth and development.

Turning Out Performing Co Mission Statement: At BC Discoveries (TOPC) we believe that dance arts education builds self-esteem, discipline and self-confidence. We will urge each student to strive daily for their personal best, as well as to support one another in fostering a sense of teamwork. We are devoted to mentoring all of our students and preparing them for any path in performance and dance they might choose. We provide opportunities for our students to learn, train, and perform outside of our studio, so that they become well-rounded students.

Communications:

- General team related questions or concerns should be directed to Kristina Tuxhorn. Please note text messages/emails will not be responded to after 9pm weekdays or on weekends (unless an event is planned)
- **Please note:** While all of our student/parent concerns or questions are important to us, we ask that you respect the faculty's personal time and not contact them via text, Facebook messenger or personal email when not working at BC Discoveries Dance & Theater Arts Co.
- Any paperwork (fundraisers, permission forms, or any mail from BCDTA) will be available in your file folder which will be located near the front desk. Please check your file weekly for any information. This will be your TOPC mailbox.
- Any forms that need to be handed in can be placed in the TOPC basket located on top of the TOPC file cabinet. *Please note ALL events MUST be paid in CASH or CHECK.
- Teamsnap will be used as our event planner. All families are to have 1 account on teamsnap. If multiple people need to use the account in the family, you are asked to share the account and password.
- iRehearse App will be used to upload videos from class for students to practice at home along with any parade choreography they must learn on their own.
- Group me App will be used for parent communications, any last min changes prior to rehearsals/performances and student group chats.

Attendance: Regular class attendance creates team spirit and success! All Dance Team members are expected to uphold BCDTA Turning Out Performing Co Dance Team attendance policy.

- No more than **3 absences** from Sept-May from dance team rehearsal and normal BCDTA technique classes are permitted, unless they are pre-approved by our management and are school related, injury related, or due to illness.
- You are to maintain an 80% attendance rate in all BCDTA classes for September-May (ie Dance Theater, Tap, Lyrical, Ballet, Acting/Voice, Hip Hop)
- Any student with an un-communicated absence from a dance team class or rehearsal will risk being prohibited from participating in an upcoming event and may cause permanent suspension from the dance team for the remainder of that school year. There will be no exceptions and no refunds.
- Please do not rely on another student to communicate your team related absence. This is your responsibility. Please email us at bcdiscoversies@yahoo.com or send a text message via group me to your TOPC instructor.
- Illness, injury or any extended absences result in the teacher's discretion of placement and understudy status.
- **It is the responsibility of each student to learn all that is presented in the event of an excused absence. Student must find a classmate during their free time to learn all material missed prior to the next rehearsal.**
- Every two tardies to TOPC class/clinic will result in an absence. (Tardies are considered 5 mins or more)

Outside Commitments: All team members are to inform the office of any potential outside commitment or program (ie: Sports, Cheer, etc) that may conflict with your participation in Turning Out Performing Co. To maintain the integrity of our program all training (dance/acting) must be under the direction of BCDTA. If an opportunity arises, you will be required to meet and discuss your options with Kristina Tuxhorn.

Social Media: Students and parents are expected to use social media only to reflect the *Code of Ethics* below. Students and parents using social media to knowingly disparage any aspect of their team, instructors, their peers or BC Discoveries staff will run the risk of dismissal from the team and studio. We do ask that all parents and students tag us in any posts.

Preparedness: Students are expected to come fully prepared to class and events with all items listed on cheatsheet (attached). Students who come to events without the correct items will not be able to participate in said event. Students who come to class not prepared will be written up (3 or more write ups will result in a parent meeting)

Code of Ethics: All team members are considered "role models" of BCDTA and will be held to a higher standard of behavior, participation and dedication. We expect all team members to be supportive of each other, exercise good sportsmanship and to abide by the BCDTA code of ethics below.

- **INTEGRITY:** To conduct oneself with honesty, courtesy, and respect. To express consideration for one's fellow dancers, educators, parents, staff and competitors. To be a person who leads by example and honors commitments. To be a person other people can count on.
- **LEADERSHIP:** To guide, direct and influence people in achieving their highest goals and ideals. By setting an example through one's actions and speech. To inspire and serve the people of your class, team, or community through full participation in all dance related activities.

- **RESPONSIBILITY:** To respect and adhere to the policies and procedures of the studio. To be a person who interacts with peers and authority figures in a mature manner. To question authority in a respectful manner. To speak of any issue or grievance to the person who is able to resolve any concern. To be willing to receive coaching and direction when deemed appropriate. The willingness to be a team player for the good of all.
- **CHARACTER:** To be a person who represents high levels of personal integrity, leadership, and responsibility for oneself and others. A person who has the courage and willingness to face issues and concerns with maturity and dignity. To avoid gossip, criticism, or denigrating comments for any member of the dance community, parent, or peers.
- **PROFESSIONALISM:** To respect the dance profession and uphold our values and standards of conduct. To support and encourage one another. To voice opinions and initiate change that will elevate the dance community. To recognize oneself as a role model at all times. To love the study and performance of dance as a universal art form.

TOPC Tips for Class & Performances:

- Arrive On Time
- Be Fully Prepared (Do you have your dance shoes? Are you in Dress Code?)
- Leave your Jewelry at Home
- No Cell Phones In Class
- Do NOT wear your dance shoes outside! Have an outside pair for outdoor performances.
- Hair must be pulled into a ponytail or bun
- Body Check...do you have on Deodorant?
- Always say please and thank you.
- Always clap after a class & thank your teacher
- Greet staff & other classmates with a hello
- Pick up your mess
- No gum!

Turning Out Performing Co
Terms of Agreement/ Rules & Regulations

This document represents your willingness to abide by the above responsibilities itemized in this agreement for the period of Sept 2019-Oct 2020.

As a participant of Turning Out Performing Co (TOPC) you are expected to abide by the BC Discoveries Dance & Theater Arts Co Code of Ethics/Commitment Letter (attached). If we or your parents feel that you are not complying with our code of ethics (not limited to things listed below) we reserve the right to schedule a conference with the participant and a parent.

*Any "loop holes" students may find in the below contract will not be tolerated.

- Students are to arrive 15 mins prior to the start of class/events. Call times are NOT optional.
- Attendance to weekly classes is mandatory and if there is a conflict parents/students must let the instructor know.
- Students are expected to keep the lobby and studio clean at all times. Please pick up your trash
- Students MUST adhere to the dress code.
- Students & Parents MUST be respectful to staff, teachers and fellow students while at BCDTA and/or events.
- I understand the attire for class will consist of black dance shorts/capris with any TOPC black tank top, jazz shoes and hair pulled up in a pony tail.
- I understand that I must be on time to TOPC class, rehearsals and events and I understand I can not leave early from classes and rehearsals. Failure to do so could lead to dismissal from TOPC.
- I understand the price of TOPC does not include travel and event costs if needed.
- I understand TOPC is a TEAM activity and every student and parent will be treated equally.
- I understand that if my child/myself have any issue with an event, parents or staff member, I must contact the director ASAP.
- I understand gossip WILL NOT be tolerated at BC Discoveries/TOPC by any students and/or parents. Gossip could lead to your removal from the team or suspension.
- I understand it is my responsibility to read and respond to all emails and teamsnap.
- BCDTA reserves the right to eject any student without refund from the team for breach of contract/rules.
- I understand party invites (unless inviting the entire class) can not be handed out at the studio.
- I understand any form of violence towards any member of TOPC or Staff will result in dismissal from BCDTA.
- I understand the price of TOPC does not include Team Warm-ups.

Student Contract

- I understand there is no talking in class while the instructor is teaching.
- I understand I need to have any props and dance shoes at every class.
- I understand it is my responsibility to bring my costumes, shoes, tights, and make-up case fully stocked to events.
- I understand I am always performing and will not use words such as "Im Tired", "I Can't", "Ugh", etc
- I understand when a teacher corrects me, she is trying to make me better and stronger and is not picking on me.
- I understand I can not use social media to bully. If I am at a party/event I will not snapchat students who were not invited.
- I understand I can not "get ready" for a party at the studio. Changing clothes is acceptable but no planning or getting "dolloed" up.
- Any form of illegal activity which includes, but is no limited to, drinking, drugs, etc on social media will call for your immediate dismissal from the team.
- Arriving at the studio or any event under the influence of any illegal substance (or hungover) will call for immediate dismissal.
-

I, _____, agree to abide by the above statements.

Signature of Participant

Date

Signature of Parent

Date